



Tenth Mountain Division Foundation, Inc. Partnership Project, Program Grant/Funding Inquiry

The Tenth Mountain Division Foundation, Inc. (TMDF) receives numerous requests for monetary and other resource support each year. The TMDF revised the application process for parties interested in proposing a program or project partnership that will advance the mission of the TMDF. These changes reflect several years of review and organization restructure that is focused on program and partnership development and not just an ad hoc grant making role.

Mission: *The mission of the Tenth Mountain Division Foundation, Inc. is to honor and perpetuate the legacy of the soldiers of the 10th Mountain Division past, present, and future by doing good works that exemplify the ideals by which they live (d).*

Grant Timeline: Partnership applications are accepted on a year-round basis. Please note, it is important to inquire about how your program or project goal fits into the TMDF Program Planning, Executive Committee and Directors meeting schedules so you can align the decision making process timeline with implementation of your program or project. The TMDF Annual Meeting, held in October of each year is when final budget approval for programs and projects for the upcoming year are reviewed and voted on.. General inquiries and formal applications should be emailed the TMDF office at admin@10thmdf.org or mail to:

10th Mountain Division Foundation
133 S. Van Gordon St., Suite 200
Lakewood, CO 80228

The Tenth Mountain Division Foundation, Inc. partnership request application process consists of the following components. Although requests may be accepted on a year-round basis, it is important to inquire about the Program Team, Executive Committee and Directors meeting schedules so you can align the decision making process timeline with implementation of your program or project. The following steps constitute the formal request process:

- **Partner Grant Application submission** - Initial inquiry reviewed by administration and assigned to appropriate program team leader.
- **Review of inquiry by assigned program team leader and members.** A scoring matrix will be used to measure the relevance to the TMDF Mission and that it aligns with goals and objectives of the program area.
- **Potential partners will be scheduled to meet with the program team** to discuss details of proposal and consideration for developing a partnership and the level of funding. At this point in the process, applicants may be asked to provide more information and materials to support their program or project.
- **Program area team leader will present program/project concept** and budget recommendations to ExComm for consideration to proceed (or not) to support the project at the TMDF Annual Meeting.
- **Upon the decision of the Executive Committee** to support, deny or defer a request, the program team leader will follow up with the applicant.
- **Final decision on partnership** will be made and the TMDF Annual Meeting in October.

Additional Information for submitting a Letter of Intent:

- Partnership inquiries must be submitted in the name of a qualified IRS 501(c)3 charitable organization or be recognized through fiscal agency with a nonprofit organization. Exceptions may be made for membership and military based groups but must be approved by the Executive Committee for review.
- Applicants are encouraged to have diverse funding sources for the support of the proposed program or project.

Check program area(s) this request will support:

- Collections/Public Resources (Interpretation)
- Monuments and Memorials
- Outdoor Experience Scholarship
- Outdoor Recreation Industry

TMDF Project, Program and Funding Partnership Inquiry Application

GENERAL INFORMATION

Name of Organization or Individual: _____

Federal Identification Number: _____

Contact Person: _____

Physical Address: _____

Mailing Address: _____

Phone: _____

Email: _____

INQUIRY

Please use a separate sheet to complete questions 1, 4, 5 and 6.

1. **Program or project title and short description of program in 50 words or less.**
2. **Amount requested: \$** _____
3. **Identify at least one TMDF program team** that aligns with the proposal and explain relevance to the TMDF mission.
 - Collections/Public Resources (Interpretation)
 - Monuments and Memorials
 - Outdoor Experience Scholarship
 - Outdoor Recreation Industry

4. **Please answer each of the following questions** in 350 words or less for each question.
 - Description of program/project, including how you have engaged other 10th organizations or other significant partners.
 - Provide justification for funding. How does program/project meet evaluation rubric criteria? (Team leader will provide a program specific rubric.)
 - Explain project plan for implementation and timeline. Address the sustainability of the program beyond the initial funding.

5. **Credit:** Describe how you or your organization will recognize the TMDF project and the Foundation.

6. **Project budget:** Indicate pending or confirmed funding sources. (Use a separate sheet for any additional detail or explanation you would like to include.)

Proposed Program or Project Budget					
Income (identify source) *	Confirmed \$ Amount	Pending \$ Amount	In-Kind	Total \$	Comment/Notes: Please detail In-Kind contributions in this column
Total					
Expense (purpose and Amount)	TMDF Grant Funds	Other Funds	In-Kind	Total	Comment/Notes: Please detail In-Kind contributions in this column
					Total value administered by

* Include matching funds or contribution pending and/or committed from other partners or sponsors